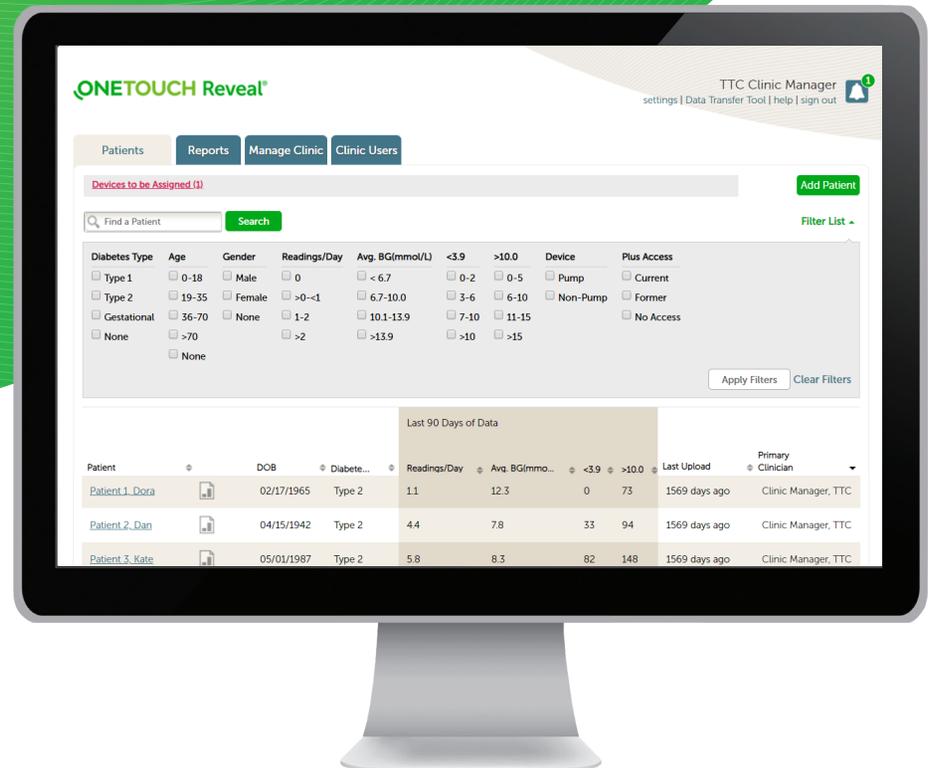


Let's get started with the OneTouch Reveal® web app



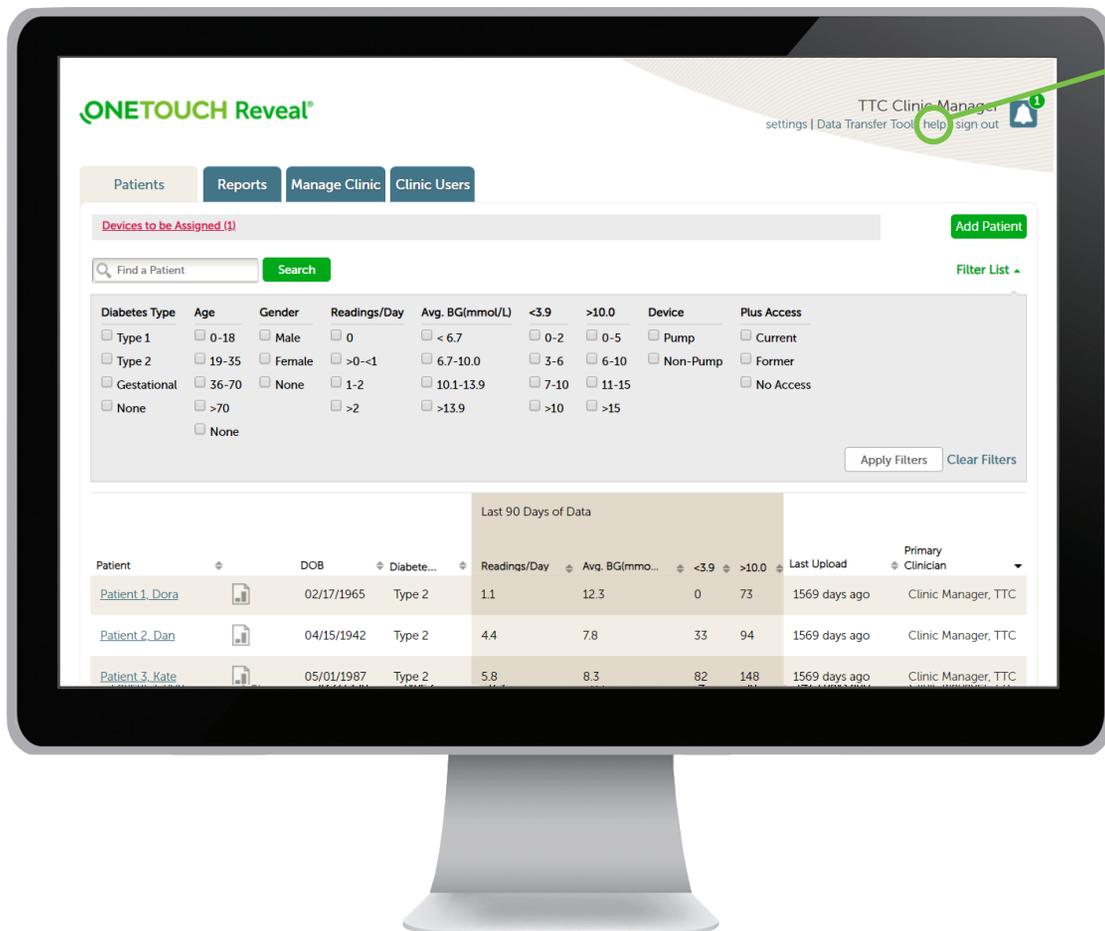
Training Guide



For Healthcare Professionals only

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ONETOUCH
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Before using this application carefully read the OneTouch Reveal® web app User Manual for Healthcare Professionals. The electronic version is available by clicking on **Help** within your clinic account.

The OneTouch Reveal® web app classifies users into one of three roles:

- Patient**
- Clinic User**
- Clinic Manager**

Information is grouped into four tabs:

- Patients**
- Reports**
- Manage Clinic**
- Clinic Users**

Not all tabs are available to all users.

This web app guide provides instructions for use for each of the tabs and how to use the Settings link to set your preferences.

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Patients Overview Page

Patients: Patient tab and central navigation.

Reports: View/Print reports.

Manage Clinic: Only Clinic Manager sees tab. Sets glucose target ranges and default print jobs for pumps and meters for the clinic.

Clinic Users: Only Clinic Manager sees tab. Add/edits clinic users.

Name: Currently logged-in user.

Settings: Edit profile, target ranges, and default meter/pump reports for currently logged-in user (Not for the entire clinic).

Data Transfer Tool: Installation for data transfer tool (done once).

Help: User manual, customer service contact info.

Sign out: Logs off current user.

The screenshot shows the ONETOUCH Reveal interface. At the top, there's a navigation bar with tabs for Patients, Reports, Manage Clinic, and Clinic Users. Below this is a search bar labeled 'Find a Patient' with a 'Search' button. A 'Filter List' dropdown is visible, and an 'Add Patient' button is also present. The main content is a table titled 'Last 90 Days of Data' with columns for Patient, DOB, Diabetes, Readings/Day, Avg. BC(mmo...), <3.9, >10.0, and Last Upload. A user profile for 'TTC Clinic Manager' is shown in the top right corner with options for settings, Data Transfer Tool, help, and sign out.

Population Management Filter List: Displays a series of filters (Diabetes Type, Age, Gender, etc.) which allows clinic users to select which patients they are currently viewing below.

Share Requests: Displays all requests from patients to share their account information with the clinic. Option to **Confirm** or **Decline**.

Devices to be Assigned: Displays all devices that need to be assigned (from 2net Hub or data transfer tool) to a specific patient. Option to Assign or Clear.

Patient Name (Hyperlink): Displays the patient's information, target ranges and Time Slot Schedule. Can also move patient from HCP to HCP or remove them from patient list altogether.

View Reports: Navigates to the Reports page for that patient (Fastest way to navigate to reports).

Open Patient View: Opens new window with the patient version of the OneTouch Reveal web app to see exactly what the patient sees on their home computer.

Add a Patient

ONETOUCH Reveal® TTC Clinic Manager
settings | Data Transfer Tool | help | sign out

Patients Reports Manage Clinic Clinic Users

Patient Requests (6) Add Patient

* I have read, understand, and agreed to the above disclaimer.

Add a New Patient

Last Name: * First Name: * Middle Name/Initial: *Required

Date of Birth: *
2/6/2002

Diabetes Type: *
 Type 1
 Type 2
 Gestational

Gender: *
 Male
 Female

Email
Email: * Confirm Email Address: *

Or
 Mailing Address
Patient ID:

Language
English

Add Patient

Gender: Female
Patient ID:
Language: English

Print Registration Summary

If New: Click the **Add Patient** button from the Patients tab.

- This will open **HCP Disclaimer Consent**.
- Download and print **Patient Consent Form** for patient signature.
- Click the checkbox for "I have read, understand and agreed to the above disclaimer".

OR

Accept Patient Request: By clicking on the Patient Requests hyperlink and click Confirm.

For adding a **new** patient to the OneTouch Reveal® web app, input:

- a. **Last Name** and **First Name**
- b. **Date of Birth**
- c. **Diabetes Type**
- d. **Gender**
- e. **Email**
- f. Optional:
 - Patient ID
 - Set optional patient information
- g. Click **Add Patient**

Click **Print Registration Summary** on the next page.

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Open a Patient's Report

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Patients Reports Manage Clinic Clinic Users

Find a Patient Search

Add Patient

Filter List

Last 90 Days of Data

Patient	DOB	Diabete...	Readings/Day	Avg. BG(mmo...	<3.9	>10.0	Last Upload	Primary Clinician
Patient 1, Dora	02/17/1965	Type 2	1.6	11.2	0	85	Yesterday	Clinic Manager, TTC
Patient 2, Dan	04/15/1942	Type 2	4.3	7.8	33	93	1571 days ago	Clinic Manager, TTC

Three ways to quickly find patients within the Clinic Account:

1. Population Management **Filter List**
2. **Find a Patient** search field
3. Sort in ascending or descending order heading

The fastest way to open a patient's reports:
Click on the **View Reports** icon.

ONETOUCH Reveal®

TTC Clinic Manager
settings | Data Transfer Tool | help | sign out

Patients Reports Manage Clinic Clinic Users

Find a Patient Search

<< first < prev 1 2 next > last >>

Patient	ID	DOB	Primary Clinician	Last Upload
Patient 1, Dora	TTCCAP1	2/17/1965	Clinic Manager, TTC	11/10/2015 8:56 am
Patient 2, Dan	TTCCAP2	4/15/1942	Clinic Manager, TTC	11/10/2015 8:56 am
Patient 3, Kate	TTCCAP3	5/1/1987	Clinic Manager, TTC	11/10/2015 8:56 am
Patient 4, Jack	TTCCAP4	3/1/1982	Clinic Manager, TTC	11/10/2015 8:56 am
Patient 5, Brenda	TTCCAP5	6/17/1980	Clinic Manager, TTC	11/10/2015 8:56 am

Additional way to open reports:

1. Click on the Reports tab
2. Click on the patient's name

Note: If you don't see the patient, you can search for the patient in the search box at the top of the screen.

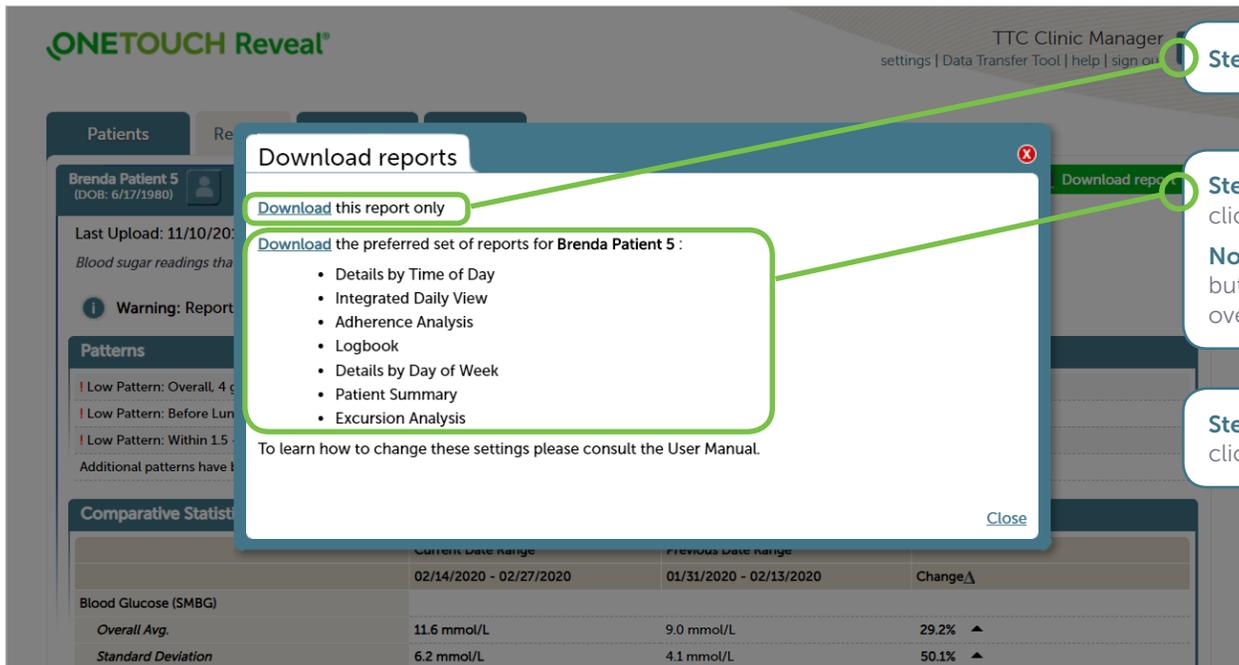
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Download / Print Reports



Step 1: Click **Download Reports** on the Reports tab



Step 2a: To download only the current report, click **Download**

Step 2b: To download preferred set of reports (displayed), click **Download**

Note: Preferred sets are originally set by the Clinic Manager, but the preferences of the Clinic User for the specific patient override that preference

Step 3: Once you have opened the .pdf, click on the **File** tab and select **Print**

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Add a Clinic User or Clinic Manager

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TTC Clinic Manager settings | Data Transfer Tool | help | sign out

Patients Reports Manage Clinic **Clinic Users**

Find a User Search

Manage Users

<< first < prev 1 next > last >>

Add User

Only **Clinic Managers** can add new **Clinic Users**:

1. Click on **Clinic Users** tab
2. Click on **Add User**

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TTC Clinic Manager settings | Data Transfer Tool | help | sign out

Patients Reports Manage Clinic **Clinic Users**

Select User

General Information

Last Name *
First Name *
Middle Name/Initial
Suffix
Specialty
Professional ID
Language
English

Contact Information

Address 1 *
Address 2
Address 3
City *
Province *
Alberta
Postal Code *
Country: Canada
Primary Phone Number *
Email *

OneTouch Reveal®

Username *
Password *
Your password must be between 8 -16 characters and contain at least 1 letter and 1 number.
Confirm Password *

User Role

This user is a Clinic Manager

Save Cancel

*Required

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New Page will open:

1. Add General Information for user
2. Add Contact Information for user
3. Add Username and Password for user
4. Check box under **User Role** if new user is a Clinic Manager
5. Click **Save**

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Edit Settings (Print Clinic Code)

Clinic Managers

Clinic Managers set the default settings for the clinic:

1. Click on **Manage Clinic** tab
2. Click on a sub-tab (i.e. Meter Reports)

Click **Edit** in right corner

Make changes

Click **Save**

Print Clinic Code:

Can be given to patients to connect their OneTouch Reveal® account to your clinic

Clinic Users

Clinic Users individual settings override the Clinic Manager's settings:

1. Click on **Settings**
2. Click on a sub-tab (i.e. Meter Reports)
3. Click **Edit** in right corner
4. Make changes
5. Click **Save**

Glucose Targets	Meter Reports	Report Options
<p>View glucose target ranges for:</p> <ul style="list-style-type: none"> • Diabetes Type 1 • Diabetes Type 2 • Gestational Diabetes 	<p>Set defaults for meter patients:</p> <ul style="list-style-type: none"> • Which reports print by default • Default date range • Default report on the report screen 	<p>Additional report options:</p> <ul style="list-style-type: none"> • A view of glucose readings by the time of day in the Logbook Report. • Patterns in patient's glucose data in the Patient Summary Report. • Display glucose and insulin records in the order test(s) were taken or date recorded in the Data List Report. • Graph of glucose, insulin, and carbohydrates intake by time of day for a selected date range. • Displays statistics such as highest, lowest and average glucose values by time of day (Details by Time of Day Report) or by day of the week (Details by Day of the Week Report). • View glycemic control in the current reporting period versus the previous reporting period (patient progress) for a selected date range (assuming data is available) in the Patient Summary Report.

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Edit a Patient Profile

ONETOUCH Reveal[®] TTC Clinic Manager
settings | Data Transfer Tool | help | sign out

Patients Reports Manage Clinic Clinic Users

Find a Patient Search Add Patient Filter List

Patient	DOB	Diabetes	Readings/Day	Avg. BG(mmo...)	<3.9	>10.0	Last Upload	Primary Clinician
Patient J_Dora	02/17/1965	Type 2	1.6	11.2	0	85	Yesterday	Clinic Manager, TTC

Click the patient's name to edit their profile

Patients Reports Manage Clinic Clinic Users

Brenda Patient 5 (DOB: 6/17/1980) Profile Devices Patient List

General Information Edit
Brenda Patient 5
6/17/1980
Female
ID: TTCCAP5

Contact Information
Canada

Language
Language: English

Diabetes Management
I manage Canada y:
I watch my diet and exercise

Diabetes Care Edit
Primary Clinician: Clinic Manager, TTC
Diabetes Type: Type 2 (default)

Target Ranges

Before Meal	4.0	7.0	mmol/L
After Meal	5.0	10.0	mmol/L
Overall Range	4.0	10.0	mmol/L
Severe Low	2.8	mmol/L	
Severe High	20.0	mmol/L	

Insulin Mentor™
Activate and set up the Insulin Mentor™ for this patient. Once activated, the Insulin Mentor™ will be accessible in the patient's OneTouch Reveal® mobile app.

Prior to activating, be sure your patient can count carbs and calculate an insulin bolus, and discuss adjusting the settings of the Insulin Mentor™ to best suit your patient's needs and abilities.

Set Up Insulin Mentor™

Time Slots Schedule

Name	Overnight	Before Breakfa...	After Breakfast	Before Lunch	After Lunch	Before Dinner	After Dinner	Bedtime
Time	12:00 am - 6:00 am	6:00 am - 9:00 am	9:00 am - 11:00 am	11:00 am - 2:00 pm	2:00 pm - 5:00 pm	5:00 pm - 7:00 pm	7:00 pm - 10:00 pm	10:00 pm - 12:00 am

Remove Patient From Clinic
Remove

Click on **Devices** to see list and edit (to the right of each device) to change the name of a patient's device. Click save when finished.

Edit: Click any of the **Edit** hyperlinks to change the information (General Info, Contact Info, Language, Etc.)

Click **Set Up Insulin Mentor™** to personalize mealtime insulin dose recommendations for your patients.

The Insulin Mentor™ feature is indicated for people with diabetes requiring bolus insulin, age 18 and older. Before use, a physician or healthcare professional must activate the functionality and program the set-up of patient-specific parameters and patients are required to complete a first-use tutorial. An accurate dose recommendation is dependent upon the data that the patient entered into the functionality as well as and the settings their healthcare professional entered inclusive of patient's target blood sugar, insulin-to-carbohydrate ratio, insulin duration and insulin sensitivity.

Click **Remove** to delete a patient profile

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