Let's get started with the OneTouch Reveal® web app
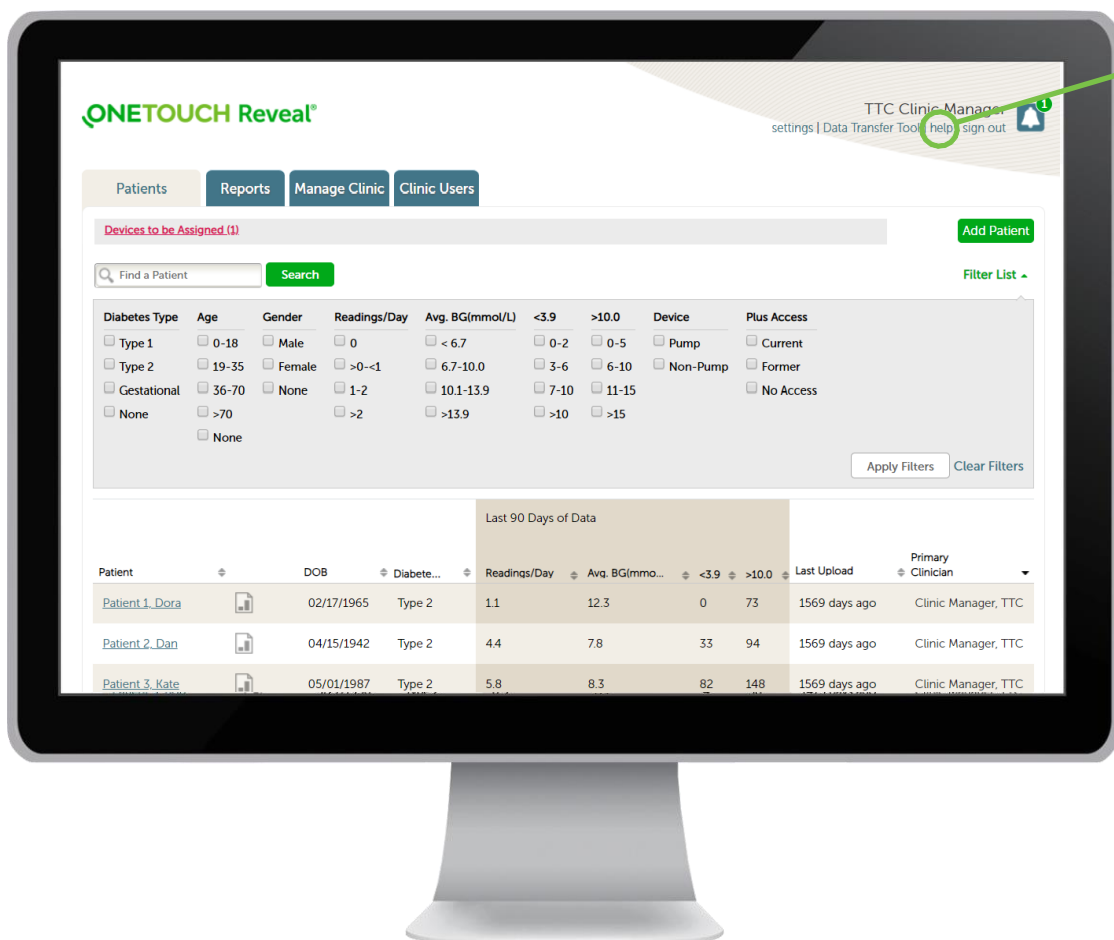
Training Guide
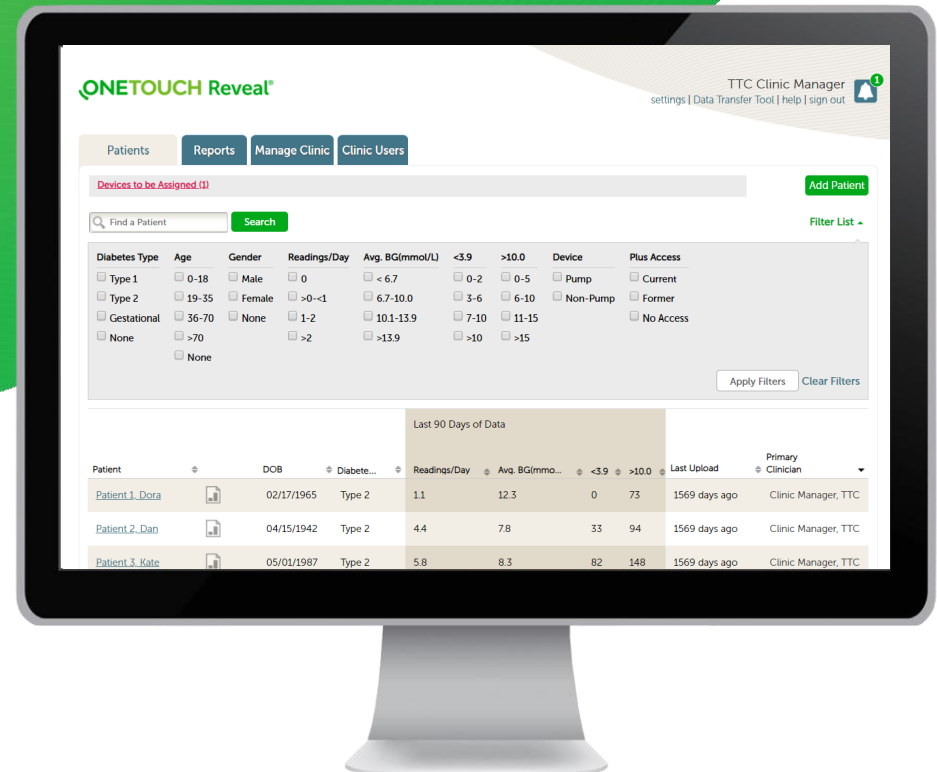
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Before using this application, carefully read the OneTouch Reveal® web app User Manual for Healthcare Professionals. The electronic version is available by clicking on **Help** within your clinic account.

The OneTouch Reveal® web app classifies users into one of three roles:

Patient

Clinic User

Clinic Manager

Information is grouped into four tabs:

Patients

Reports

Manage Clinic

Clinic Users

Not all tabs are available to all users.

This web app guide provides instructions for use for each of the tabs and how to use the Settings link to set your preferences.

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Patients Overview Page

Patients: Patient tab and central navigation.

Reports: View/Print reports.

Manage Clinic: Only Clinic Manager sees tab. Sets glucose target ranges and default print jobs for pumps and meters for the clinic.

Clinic Users: Only Clinic Manager sees tab. Add/edits clinic users.

Name: Currently logged- in user.

Settings: Edit profile, target ranges, and default meter/pump reports for currently logged- in user (Not for the entire clinic).

Data Transfer Tool: Installation for data transfer tool (done once).

Help: User manual, customer service contact info.

Sign out: Logs off current user.

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TTC Clinic Manager
settings | Data Transfer Tool | help | sign out

| Patients | Reports | Manage Clinic | Clinic Users |

Add Patient

🔍 Find a Patient   Search

Filter List ▾

Population Management Filter List: Displays a series of filters (Diabetes Type, Age, Gender, etc.) which allows clinic users to select which patients they are currently viewing below.

Share Requests: Displays all requests from patients to share their account information with the clinic. Option to **Confirm** or **Decline**.

Devices to be Assigned: Displays all devices that need to be assigned (from 2net Hub or data transfer tool) to a specific patient. Option to Assign or Clear.

			Last 90 Days of Data				
Patient ▲	DOB	Diabete	Readings/Day	Avg. BC(mmo...	<3.9	>10.0 0	Last Upload
		e 2	0	---	0	0	Not Connec
		e 2	4.4	7.7	36	89	1571 days ago
		e 2	1.1	6.1	8	4	1571 days ago	Clinic Manager, TTC
Omni, Oscar	01/22/1983	Type 2	3.4	12	4	176	1571 days ago	Clinic Manager, TTC
Patient 1, Dora	02/17/1965	Type 2	1.6	11.2	0	85	Yesterday	Clinic Manager, TTC
Patient 2, Dan	04/15/1942	Type 2	4.3	7.8				
Patient 3, Kate	05/01/1987	Type 2	5.8	8.3				
Patient 4, Jack	03/01/1982	Type 2	2.8	8.7				
Patient 5, Brenda	06/17/1980	Type 2	3.4	12				
Patient 6, Pete	01/22/1983	Type 2	3.4	12				

Patient Name (Hyperlink): Displays the patient's information, target ranges and Time Slot Schedule. Can also move patient from HCP to HCP or remove them from patient list altogether.

View Reports: Navigates to the Reports page for that patient (Fastest way to navigate to reports).

Open Patient View: Opens new window with the patient version of the OneTouch Reveal web app to see exactly what the patient sees on their home computer.

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Add a Patient

If New: Click the **Add Patient** button from the Patients tab.

- · This will open **HCP Disclaimer Consent**.
- · Download and print **Patient Consent Form** for patient signature.
- · Click the checkbox for "I have read, understand and agreed to the above disclaimer".

OR

Accept Patient Request: By clicking on the Patient Requests hyperlink and click Confirm.

For adding a **new** patient to the OneTouch Reveal® web app, input:

a. **Last Name** and **First Name**

b. **Date of Birth**

c. **Diabetes Type**

d. **Gender**

e. **Email**

f. Optional:
   - · Patient ID
   - · Set optional patient information

g. Click **Add Patient**

Click **Print Registration Summary** on the next page.

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Open a Patient's Report

Three ways to quickly find patients within the Clinic Account:

1. Population Management **Filter List**
2. **Find a Patient** search field
3. Sort in ascending or descending order heading

The fastest way to open a patient's reports:

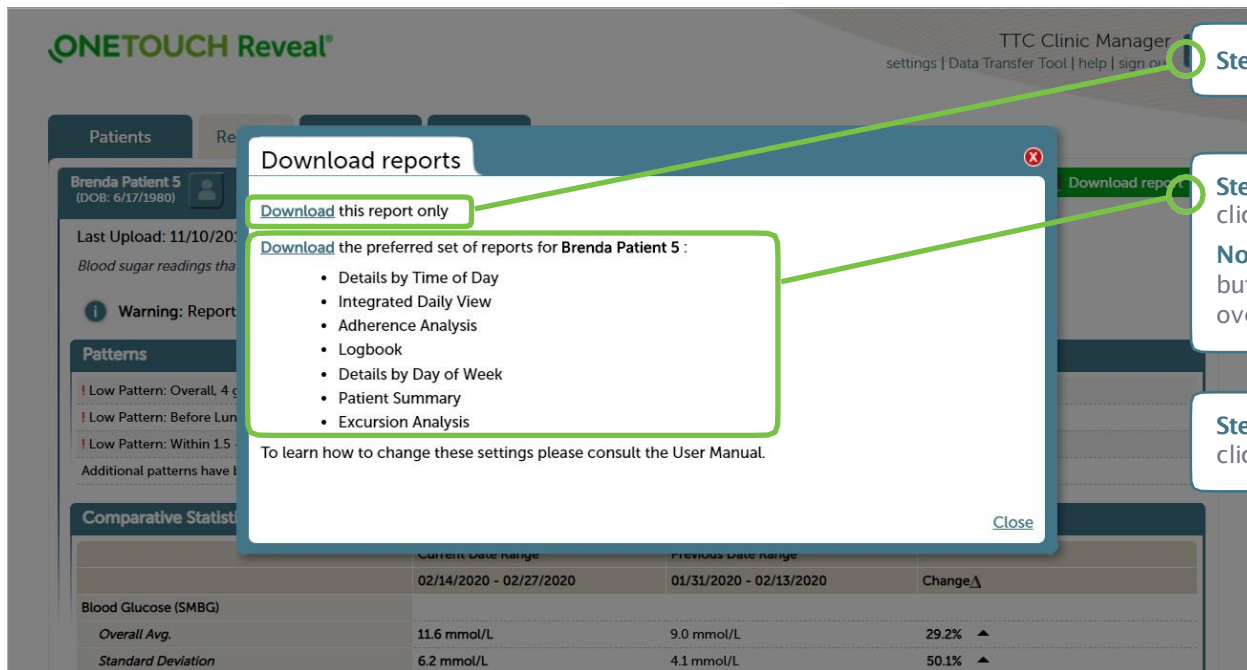Click on the **View Reports** icon.

Additional way to open reports:

1. Click on the Reports tab
2. Click on the patient's name

Note: If you don't see the patient, you can search for the patient in the search box at the top of the screen.

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Download / Print Reports

Step 1: Click **Download Reports** on the Reports tab

Step 2a: To download only the current report, click **Download**

Step 2b: To download preferred set of reports (displayed), click **Download**

Note: Preferred sets are originally set by the Clinic Manager, but the preferences of the Clinic User for the specific patient override that preference
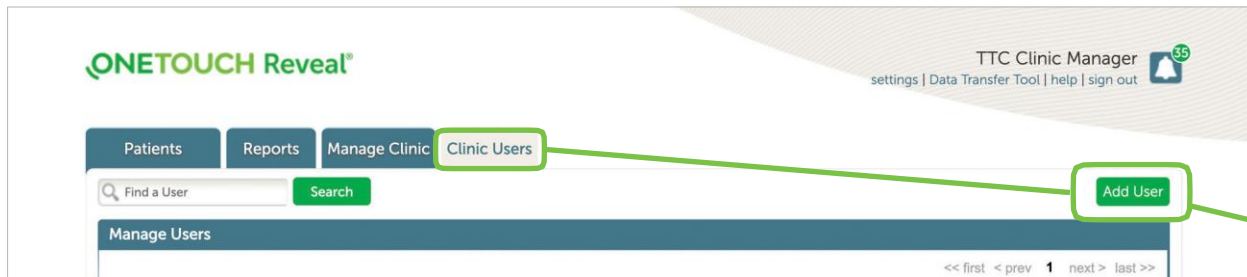
Step 3: Once you have opened the .pdf, click on the **File** tab and select **Print**

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Add a Clinic User or Clinic Manager

Only **Clinic Managers** can add new **Clinic Users:**

1. Click on **Clinic Users** tab
2. Click on **Add User**
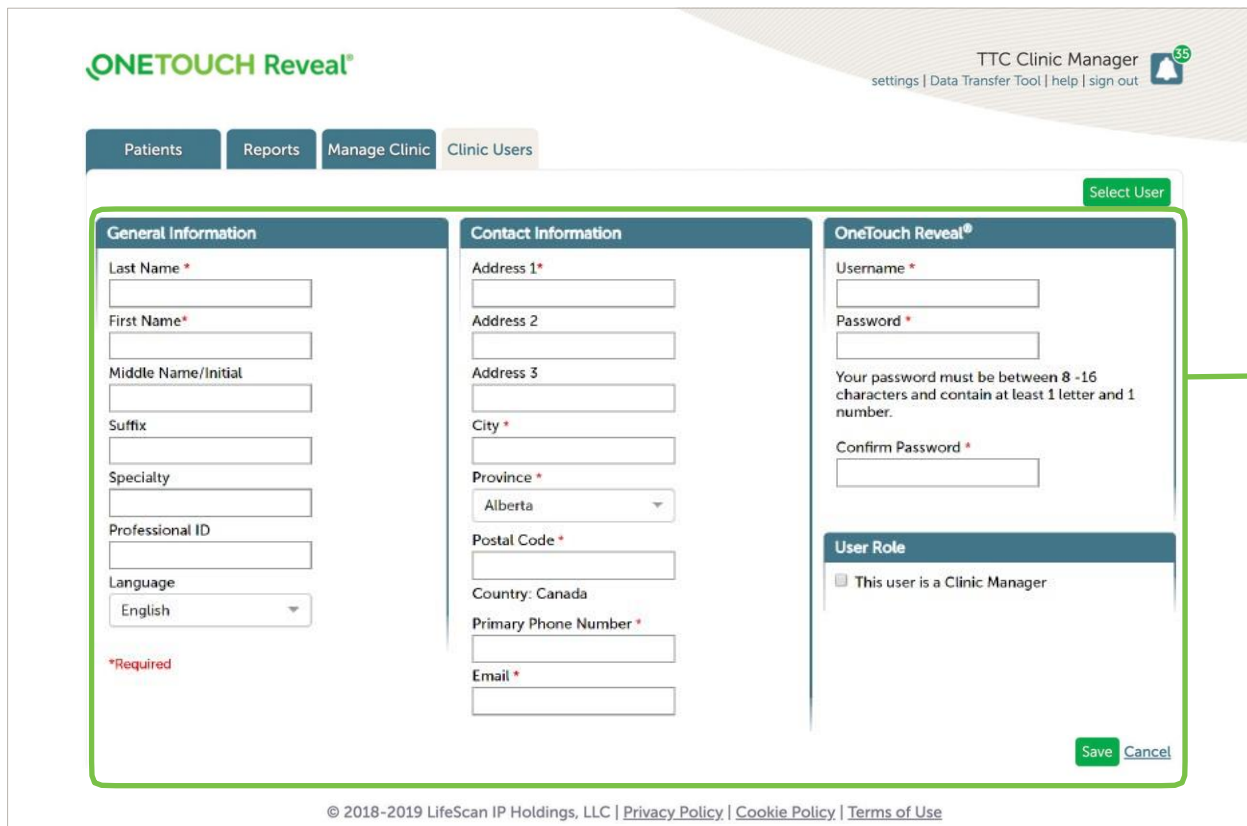
New Page will open:

1. Add General Information for user
2. Add Contact Information for user
3. Add Username and Password for user
4. Check box under **User Role** if new user is a Clinic Manager
5. Click **Save**

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Edit Settings (Print Clinic Code)

Clinic Managers

Clinic Managers set the default settings for the clinic:

1. Click on **Manage Clinic** tab
2. Click on a sub-tab (i.e. Meter Reports)

Click **Edit** in right corner

Make changes

Click **Save**

Print Clinic Code:

Can be given to patients to connect their OneTouch Reveal® account to your clinic

Clinic Users

Clinic Users individual settings override the Clinic Manager's settings:

1. Click on **Settings**
2. Click on a sub-tab (i.e. Meter Reports)
3. Click **Edit** in right corner
4. Make changes
5. Click **Save**

OneTouch Reveal® interface

TTC Clinic Manager
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Tabs: Patients | Reports | **Manage Clinic** | Clinic Users

Sub-tabs: Profile | Meter Reports | Pump Reports | Report Options

My Clinic — Edit
Clinic Name: Trident Training Clinic
Clinic Code: TT CT TC
Phone: 5551231245
Fax: 5553213245

Print Clinic Info

Language — Edit
Language: English
Unit of Measure: mmol/L

Transmitters
Transmitter ID:HUB123

Install Data Transfer Tool

The OneTouch Reveal® Data Transfer Tool allows you to transfer data from patient devices (blood glucose meters and/or insulin pumps) to OneTouch Reveal®. You must have Administrative privileges in order to download and install the Data Transfer Tool.

Download the Data Transfer Tool by clicking on the button below.

Download the Data Transfer Tool

Glucose Targets	Meter Reports	Report Options
View glucose target ranges for: · Diabetes Type 1 · Diabetes Type 2 · Gestational Diabetes	**Set defaults for meter patients:** · Which reports print by default · Default date range · Default report on the report screen	**Additional report options:** · A view of glucose readings by the time of day in the Logbook Report. · Patterns in patient's glucose data in the Patient Summary Report. · Display glucose and insulin records in the order test(s) were taken or date recorded in the Data List Report. · Graph of glucose, insulin, and carbohydrates intake by time of day for a selected date range. · Displays statistics such as highest, lowest and average glucose values by time of day (Details by Time of Day Report) or by day of the week (Details by Day of the Week Report). · View glycemic control in the current reporting period versus the previous reporting period (patient progress) for a selected date range (assuming data is available) in the Patient Summary Report.

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Edit a Patient Profile

Click the patient's name to edit their profile

Click on **Devices** to see list and edit (to the right of each device) to change the name of a patient's device. Click save when finished.

Edit: Click any of the **Edit** hyperlinks to change the information (General Info, Contact Info, Language, Etc.)

Click **Set Up Insulin Mentor™** to personalize mealtime insulin dose recommendations for your patients.

The Insulin MentorTM feature is indicated for people with diabetes requiring bolus insulin, age 18 and older. Before use, a physician or healthcare professional must activate the functionality and program the set-up of patient-specific parameters and patients are required to complete a first-use tutorial. An accurate dose recommendation is dependent upon the data that the patient entered into the functionality as well as and the settings their healthcare professional entered inclusive of patient's target blood sugar, insulin-to-carbohydrate ratio, insulin duration and insulin sensitivity.

Click **Remove** to delete a patient profile

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